TREO @ ICIS 2021 PCS Author Guide

Contents
Registering and Logging in for PCS 2.0 .................................................................................................................. 1
Submitting a Paper ................................................................................................................................................. 5

Registering and Logging in for PCS 2.0

1. Go to the ICIS 2021 submission site: https://new.precisionconference.com/user/login

2. If you do not have an account for PCS 2.0, create an account.
   a. Create Account

   ![Create Account](image1.png)

   b. Enter your suggested Login Information:

   ![Login Information](image2.png)

Questions? Email us at icis2021reviewcoord@gmail.com
c. Obtain your Login Information by checking your inbox and confirming the email address:

![Email Confirmation](image)

![Registration Confirmation](image)

**PCS account registration: Please confirm your email**

**Welcome to PCS. Here you can submit to conferences, review for conferences, and chair your own conferences.**

Please choose a username and password:

- **Username**: Testuser
- **Password**: ********
- **Retype Password**: ********

Next, you'll be asked to provide your contact information.

Questions? Email us at icis2021reviewcoord@gmail.com
e. Agree to terms of use and privacy information:
3. If you have an account:
   a. Enter your “Username” and “Password” and select “Sign in”
   b. If you do not know your password or have forgotten it, click on the “Reset my password” link.
Submitting a TREO Talk Abstract

1. Once logged in, select the “Submissions” tab. Then choose “AIS” under Society. Select “ICIS 2021” as the Conference/Journal and select “ICIS 2021 TREO” as a “Track”.
2. Hit GO
3. Afterwards, a new submission is created.

4. Edit your submission to complete it.

5. When editing your submission, provide a title and add all authors with their corresponding affiliation.

6. Furthermore, check the checkbox of the “Author agreement” to agree to the policies of TREO @ ICIS 2021 as stated in the submission form.

Questions? Email us at icis2021reviewcoord@gmail.com
7. Finally, upload your paper, provide **TREO talk** as “Note” concerning the file type of the paper and record all changes:

8. You should receive a confirmation mail and the status of the paper should change to “complete”.

Questions? Email us at icis2021reviewcoord@gmail.com